

Governing Board meeting in public



Tuesday 5 March 2013, 2.45pm

[Isaac Newton Centre](#), 108a Lancaster Road

West London Clinical Commissioning Group

London, W11 1QS

Agenda

Item		Action	Lead	Papers	Time
1	Introduction				
1.1	Welcome				2.45
1.2	Apologies				
1.3	Declarations of Interest				
2	Minutes of the previous meeting				
2.1	Minutes of the meeting held on 5 February 2013	To agree		2.1	2.50
2.2	Action log			2.2	
2.3	Matters arising			Verbal	
2.3.1	Central London Community Healthcare Foundation Trust Consultation		CR	Verbal	
3	Report from the Chair				
3.1	Including authorisation	To note	MS	Verbal	3.00
4	Commissioning & services				
4.1	Commissioning Learning Sets report - February	To note	RG	4.1	3.05
4.2	Update on Partnership Agreement Project	To approve	C Attlee	4.2; 4.2.a	3.10
5	Finance & performance				
5.1	Finance report – month 10	To note	CP	5.1	3.20
5.2	Information governance	To note	BW	5.2	3.25
6	Quality, Patient Safety & Risk				
6.1	Quality, Patient Safety & Risk report – February	To note	VD	6.1	3.35
6.2	Board Assurance Framework – February	To review	KD	6.2; 6.2.a	3.40
7	Patient and Public Engagement				
7.1	Patient and Public Engagement report – February	To note	JM	7.1	3.45
8	Out of Hospital Programme				
8.1	Out of Hospital Programme report – February	To note	FB	8.1	3.50
9	Executive Team				
9.1	Minutes from meetings January to 26 February	To note	CR	9.1	3.55
10	Constitutional arrangements				
10.1	Terms of reference	To approve	CR	10.1	4.00

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10.2	Constitution	To approve	CR	10.2	4.05
11	Transition and handover				
11	Progress report	To note	BW	11.1; 11.1.a	4.10
12	Any other business				
12.1	Memorandum of Understanding between the CCG federation and the NHS Commissioning Board on Emergency Preparedness, Resilience and Response		B Emerson	12.1+ presentation	4.15
13	Questions from the public				
13.1	Members of the public are invited to submit questions in advance of the meeting		MS	Verbal	4.20
14	Date of next meeting in public of the Governing Board				
14.1	Tuesday 2 nd or 9th April 2013 to be confirmed Venue to be confirmed				
15	Future meetings				
	<u>Meetings in public</u>	<u>Development sessions – Board</u>	<u>Plenary meetings – all members</u>		
	20 March 2013, extraordinary meeting	23 April 2013, following plenary meeting	23 April 2013		

As publicity on items contained in Part II of the agenda would be prejudicial to public interest by reason of their confidential nature, representatives of the press and the public should be excluded from the remainder of the meeting. Section 1 (2) Public Bodies (Admission to Meetings) Act 1960.