

Executive Team Meeting



Tuesday 29 January 2013, 11.30am – 13.30pm
Conference Room 4, 15 Marylebone Road

West London Clinical Commissioning Group

Minutes

Present

Name	Role/ organisation	Initials
Dr Mark Sweeney	Chair, NHS West London CCG	MS
Simon Hope	Deputy Managing Director, NHS West London CCG	SH
Dr Iain Blake	Vice Chair, NHS West London CCG	IB
Dr Fiona Butler	Vice Chair, NHS West London CCG	FB

Apologies

Name	Role/ organisation	Initials
Carolyn Regan	Managing Director, NHW West London CCT	CR

In attendance

Portia Duncan (Minutes)	WLCCG Business Manager	PD
Kate Brady	Project Manager	KB

Item	Action
1 Introduction and apologies	
1.2 Apologies were received from Carolyn Regan.	
2 Minutes of the previous meeting	
2.1 The minutes of the meeting held on 22 nd January were agreed as an accurate record.	
2.2 <u>Matters Arising</u>	
a) Enhanced Access Noted <ul style="list-style-type: none">Q&A's have been sent out, service will commence on the 1st February	
b) End of Year Shopping Cart Noted <ul style="list-style-type: none">This is being addressed and will be discussed at the next Executive Meeting	Action – SH

Item	Action
4 St Charles Development – Rethink of Concept (Item brought forward)	
<p>4.1 KB presented St Charles Centre for Health & Wellbeing – Extended options:-</p> <p>Noted</p> <ul style="list-style-type: none"> • Options outcomes 2 - 7 are unlikely to complete a business case before the end of March:- <ol style="list-style-type: none"> 1. Do Nothing 2. Demolish Courtfield 3. Do minimum 4. Pursue Business Case including Land release 5. Retain Northern Strip and reconfigure Western Pavilion through public finance 6. Pursue healthcare Joint Venture partnership 7. Pursue Local Asset Backed vehicle • WLCCG need to know what the £17m will be spent on and the possible outputs • Space models are unclear • There are alternative uses for the Northern strip <p>Agreed</p> <ul style="list-style-type: none"> • MD needs to be involved in decision and needs to be briefed on her return • Costs and implications need to be addressed • A representative from Executive Team should join St Charles Programme Board <p style="text-align: right;">Action - SH to Brief CR on her return</p>	
3 Contract negotiation	
<p>3.1 Chelsea and Westminster</p> <p>a) Contracting round</p> <p>Noted</p> <ul style="list-style-type: none"> • MS updated meeting regarding latest discussions <p>Agreed</p> <ul style="list-style-type: none"> • Avril O'Reilly to send letter to Chelsea and Westminster NHS Foundation Trust to notify them that following discussions with MS, if the target for C2C of 15% is not enforced in 12/13 a 50% target will be included for 13.14 <p>b) Emergency readmissions</p> <p>Noted</p> <ul style="list-style-type: none"> • WLCCG should not pay for more than five re-admissions each year. • WLCCG to work with Commissioning and Social care to keep numbers stable, if this is agreed WLCCG will pay £500k in a CQUIN, this will be easy to monitor and will save WLLCG money in future. <p>c) Max Fax at Chelsea and Westminster</p> <p>Noted</p> <ul style="list-style-type: none"> • Collaborative Quality Group wrote to a consultant regarding no formal cover arrangement for max fax emergencies within ChelWest, • Daniel Elkeles to respond to Trish <p>d) 2013/14 Budget Setting Priorities – ICP</p> <p>Noted</p> <ul style="list-style-type: none"> • ICP to take over the whole systems agenda – is this appropriate? • Is this appropriate use of NHS funds? • Decision will be in the next 2 weeks • ICP will “piggy-back” on whole systems <p>Agreed</p> <ul style="list-style-type: none"> • MS to have a discussion with other CCG's re disbanding ICP's 	

Item	Action
<p>3.2 Imperial</p> <p>a) Contracting Round</p> <p>Noted</p> <ul style="list-style-type: none"> • Advice needed regarding coding and counting, some seen as needing NICE Guidance <p>d) Commissioning Services – acute efficiencies</p> <p>Noted</p> <ul style="list-style-type: none"> • Negotiation Strategy sign off method to go to CCG Board- relevant detail required from CSU <p>3.3 Prescribing Incentive Schemes</p> <p>Noted</p> <ul style="list-style-type: none"> • Distribution by practice of Astro/Star-PU options include <ul style="list-style-type: none"> ○ Discuss budget to involve more work ○ Practices should make impact on Astro/Star-PU • Working with medical management group to look at different options <p>Agreed</p> <ul style="list-style-type: none"> • This item to come back to Executive team for sign off 	
<p>5 Board Agenda</p>	
<p>5.1 CNWL Mental Health Consultation</p> <p>Noted</p> <ul style="list-style-type: none"> • Great risk need robust mental health teams and fewer beds • No negative feedback from patients, relatives' negative feedback was in relation to increased journey time • Less focus on bed closures than redesign of services <p>Agreed</p> <ul style="list-style-type: none"> • MS to report to Board on the closure of beds and move to St Charles as there is a robust team to take footfall 	<p style="text-align: right;">Action - FB to discuss with Shelly Shenker</p>
<p>6 Any Other Business</p>	
<p>6.1 Education and Training</p> <p>Noted</p> <ul style="list-style-type: none"> • Proposals for bids for training before March • Ensure funds are available for training • Preparation of OOH work that practices will take on in the next 18 – 24 months <p>Agreed</p> <ul style="list-style-type: none"> • Required response within 2 weeks 	
<p>12 Date of Next Meeting</p>	
<p>5th February, Draycott Education Centre Alameda House, 90 - 100 Sydney Street, London, SW3 6NJ at 11.30 – 13.00 http://www.draycotteducation.co.uk/contact-draycott-education.html</p>	

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